



ATTENTION CONTRACTORS

As of January 1, 2015, all single-family homes must **submit and have approval** of the following letters and certifications to SAFEbuilt **before requesting an underground plumbing inspection and before beginning any framing**. All engineer letters and **signed** setback certifications must be submitted to SAFEbuilt at windor@safebuilt.com.

- **Footing engineer letter** – if inspection was requested and passed by a SAFEbuilt inspector prior to pouring concrete.
- **Foundation reinforcement engineer letter** - if inspection was requested and passed by a SAFEbuilt inspector prior to pouring concrete.
- **Perimeter drain engineer letter** – inspection **MUST** be completed by a Colorado-licensed engineer.
- **U-fer Ground engineer letter** – if inspection was requested and passed by a SAFEbuilt inspector prior to the concrete pour.
- **Town of Severance Setback Certification form** – completed, signed AND stamped by a Colorado-licensed surveyor and signed by the contractor or their authorized signer.
- **Setback site plan** showing measured setbacks and elevations.

Submit engineer letters and setback certifications to SAFEbuilt via email at windsor@safebuilt.com.

Thank you for your cooperation and attention to this procedure.
If you have any questions, please do not hesitate to contact the Severance Building Department at building@townofseverance.org or 970-686-1218.



SETBACK CERTIFICATION

This completed form MUST be submitted for approval prior to the Underground Plumbing Inspection and before installation of any framing.

Date:		Building Permit #
Lot:	Block:	Subdivision:
Site Address:		

On this _____ day of _____, 20_____, a field crew member measured the setbacks (distances from all property lines along streets) and offsets (distances from all property lines that are not along streets) for the above-referenced property and found them to be in compliance with the approved plans **and** the requirements of the Severance Municipal Code.

Surveyor Signature

(SEAL)

CONTRACTOR CERTIFICATION

I, _____, representing _____, have reviewed the setback certification and the approved plans for the above-referenced project and concur that the location of this structure is in conformance with the approved plans **and** the setback and offset requirements of the Severance Municipal Code. Furthermore, I hereby certify that all portions of the structure to be framed including, but not limited to garages, porches, decks, cantilevers, bay windows, or other structures, shall remain in compliance with said setback and offset requirements.

Contractor Signature

Date

Title