

**TOWN OF SEVERANCE
MUNICIPAL MAIL BALLOT ELECTION CALENDAR
COORDINATED WITH WELD COUNTY
November 7, 2023
Title 31, Article 10; CRS 31-10-101**

RED = CLERK

BLUE = DEADLINES FOR CLERK

ORANGE = CANDIDATE

BLACK = SOS

Date	Number of Days	Action
2023		
August 8, 2023 <i>Tuesday</i>	91 Days	<input type="checkbox"/> FIRST DAY that nomination petitions may be circulated. C.R.S. 31-10-909(a)
August 28, 2023, by 4:00 pm <i>Monday</i>	71 Days	<input type="checkbox"/> LAST DAY that nomination petitions may be circulated and signed before the regular election. C.R.S. 31-10-909 (1)(a) <input type="checkbox"/> LAST DAY for nomination petitions to be filed with the Town Clerk. C.R.S. 31-10-909 (a) <input type="checkbox"/> LAST DAY to file Candidate's Acceptance of Nomination & Affidavit form with the Town Clerk. C.R.S. §§ 1-45-110 and 31-10-302(6). <input type="checkbox"/> All petitions and nominations that are in apparent conformity with the Municipal Election Code, as determined by the municipal clerk, are valid unless there is a written objection within three days after the filing of the nomination petition. Notice of the objection must be mailed "forthwith" to the affected candidate. The municipal clerk must determine the validity of the objection within at least 48 hours after it is filed. Any sustained objection may be remedied, or any defect cured by an amendment to the original petition, or by filing a new petition within three days after the objection is sustained and no later than the 18 th day before the Election. All nominations valid unless objection filed w/in 3 days C.R.S. 31-10-305
September 5, 2023 <i>Tuesday</i>	66 Days	<input type="checkbox"/> LAST DAY that nomination petitions that do not contain the requisite number of names of electors qualified to sign

Date	Number of Days	Action
		the petition can be <u>amended</u> in this respect before the election. C.R.S. 31-10-909 (1)(a)
September 5, 2023 <i>Tuesday</i>	64 Days	<input type="checkbox"/> WRITE-IN CANDIDATE: If the governing body has so approved by ordinance, no write-in vote for any municipal office shall be counted unless an <u>affidavit of intent</u> has been filed with the clerk before 64 days before the day of the election by the person whose name is to be written in indicating that such person desires the office and is qualified to assume the duties of that office if elected. C.R.S. 31-10-912 **LAST DAY to withdraw nomination petition. See requirements in Elections Book or C.R.S. 31-10-909 (1)(b)
September 6, 2023, at 4:00 pm <i>Wednesday (Clerk can do outside of Council Meeting)</i>		<input type="checkbox"/> MAYOR/COUNCIL LOT DRAWING for names on ballot; candidates MAY be present.
October 16, 2023 <i>Monday</i> *No sooner than 22 days and no later than 15 Days October 23, 2023	22 Days	<input type="checkbox"/> LAST DAY a person can establish residency in the State of Colorado. C.R.S. 31-10-201(1)(b) <input type="checkbox"/> FROM THIS DAY registered voters can change their address, can be done any day up to election day. <u>CAN ONLY BE DONE AT COUNTY CLERKS OFFICE</u> C.R.S. 31-10-208 <input type="checkbox"/> LAST DAY County Clerk can submit to the DEO a supplemental list of registered electors. C.R.S. 31-10-910 (1)(b)
October 16, 2023 <i>Monday</i>	22 Days	<input type="checkbox"/> *FIRST DAY DEO can mail out ballots C.R.S. 31-10-910(2)(a) <input type="checkbox"/> FIRST DAY ballots can be made available at the DEO Office C.R.S. 31-10-910(2)(d)

Date	Number of Days	Action
October 17, 2023 <i>Tuesday</i>	21 Days	<input type="checkbox"/> Contribution reports required by the Fair Campaign Practices Act to be filed with the municipal clerk must be filed on the twenty-first day after the election.
October 30, 2023 <i>Monday</i>		Voter Service and Polling Centers Open – Last day to register to vote to receive a mail ballot. After this date voters may pick up ballots in person.
November 7, 2023 <i>Tuesday</i>	Election Day	<input type="checkbox"/> Polling Location must be open from 7 am to 7 pm C.R.S. 31-10-601 <input type="checkbox"/> LAST DAY for registered electors to file an affidavit of <u>change of address</u> with the county clerk. C.R.S. 31-10-208 <input type="checkbox"/> LAST DAY for Emergency Ballot to be requested C.R.S. 31-10-1010(1)(a) <input type="checkbox"/> LAST DAY to request replacement ballot C.R.S. 31-10-910 (e)(I) <input type="checkbox"/> LAST DAY to vote via absentee ballot. C.R.S. 31-10-1004
November 23, 2023 <i>Thursday</i>	1st Council Meeting After Election Certified	<input type="checkbox"/> Issue certificates of candidacy to newly elected candidates
December 12, 2023 <i>Tuesday</i>	30 Days	<input type="checkbox"/> LAST DAY for Contribution reports required by the Fair Campaign Practices Act (FCPA) to be filed with the municipal clerk. Covers Oct 26, 2023, through Dec 7, 2023, reporting period. C.R.S. 1-45-108(1)(a)(I) and 1-45-108(1)(II) and 1-45-108 (2)(II)
January 9, 2024 <i>Tuesday</i>		Swear in new Candidates [per Severance Charter 2.02(2)]

NOTE: These dates are determined according to the Municipal Election Code. Failure to meet a deadline could result in a candidate being disqualified. If you are unclear on a deadline, please contact the Town Clerk's Office 970-686-1218